

Name: \_\_\_\_\_ Class: \_\_\_\_\_ Pd: \_\_\_\_\_ Date: \_\_\_\_\_

# C. L. A. R. D.

## (Chronic Late Assignments Reflection Document)

(Students must fill this out, have a parent sign it and submit it after a pattern of late assignment has been established)

**Definition of Chronic Late Assignments:** A student that has 3 or more late assignments has established a patterned of chronic lateness, that must be addressed and corrected.

**Directions:** After completing the late or incomplete assignment, complete this paper. Obtain a parent's signature, and staple it to the back of the assignment before turning it in. Answer each of the following questions using complete sentences.

Last Late Assignment Name: \_\_\_\_\_

Date Assigned: \_\_\_\_\_ Original Due Date: \_\_\_\_\_

**Why was this assignment not completed on time? Choose one:**

- This assignment is completed, but I just failed to bring to class.
- I **CHOSE** not to do my homework
- I **FORGOT** to do my homework
- I did not have the appropriate materials at home for this assignment (List below what you were missing)
- Other: (Explain in full sentences below)

\_\_\_\_\_  
\_\_\_\_\_

**How can you correct this problem for the next assignment?** (Get my work finished is not an acceptable answer. Think about a change that you can make from this past experience that will help you in the future.)

\_\_\_\_\_  
\_\_\_\_\_

**Why do you think it is important to complete all of your assignments and turn them in on time?**

\_\_\_\_\_  
\_\_\_\_\_

## Signatures:

I will try harder to complete all of my assignments on time. I am also aware that after my 2<sup>nd</sup> C.L.A.R.D. required per nine weeks, that I might be assigned a detention. Thank you for giving me another opportunity to complete this assignment and the chance to try to change my habits to improve my education.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Thank you for giving my child another chance to complete this work. I reviewed and discussed my child's answers above and I will continue to work with my child to help them better manage their time so they can continue to improve and be successful not only in your class, but also in life.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date